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| **TITLE:**   **Global Research and Evaluation Specialist** | | |
| **TEAM/PROGRAMME:**  Evidence and Learning team, Program Quality & Impact department | **LOCATION:**  **London, UK** or any existing Save the Children International Regional or Country office **Worldwide/homebased.** Save the Children will not support with working visa in country of non-citizenship. | |
| **GRADE**: C – Mid-Senior level | **CONTRACT LENGTH:**  Permanent | |
| **CHILD SAFEGUARDING:**  Level 2: *either* the post holder will have access to personal data about children and/or young people as part of their work; *or* the post holder will be working in a ‘regulated’ position (accountant, barrister, solicitor, legal executive); therefore a police check will be required (at ‘standard’ level in the UK or equivalent in other countries). | | |
| **ROLE PURPOSE:**  Save the Children International works in all contexts to inspire breakthroughs in the way the world treats children, and create lasting change in children’s lives.  Save the Children’s ambitious strategy for 2022-24 places a strong emphasis on the key role of research and evidence in driving up our impact for children, both in our programmes and in our policy, advocacy and campaigns work.  The primary role of the Global Research and Evaluation (R&E) Specialist is to design, lead, commission and conduct:   * Systematic evidence reviews and evidence syntheses * Meta-analysis * Single studies at the country, multi-country, regional level and global level.   The Global Research and Evaluation (R&E) Specialist is a senior team member reporting to the Global R&E Director. Their work on global studies, secondary research and hard-to-fund research priorities complements the work of a team of R&E Specialists and R&E Officers deployed to deliver studies for Save the Children Country and Regional offices. | | |
| **SCOPE OF ROLE:**  **Reports to:** Global Director of Research and Evaluation  **Staff reporting to this post:** None  **Direct:** 0  **Indirect:** 0  **Budget Responsibilities:** None  **Role Dimensions:** The role holder reports to the Global Director of Research and Evaluation and is a member of the Research and Evaluation Sub-Team within the Evidence and Learning Team. The role holder liaises closely with other Evidence and Learning Team Members, Global Goal Team members, and a variety of thematic experts, REALM and Policy, Advocacy and Campaigns staff at country, regional and member level. | | |
| **KEY AREAS OF ACCOUNTABILITY:**  ***RESEARCH AND EVALUATION (70% LOE)***  **Research and Evaluation Leadership and Design**   * Work with project teams to develop research and evaluation Terms of References for strategic studies at the country, multi-country, regional and global levels. * Design, conduct and commission single strategic studies at the country, multi-country, regional level and global level. * Design, conduct and commission meta-analysis and evidence reviews to fill knowledge gaps on priority topics. * Work with the Advocacy and Campaigns MEAL team to design and conduct Influencing Impact Studies. * Lead, project manage and monitor both short and long-term research and evaluation studies to ensure they are delivered on time, to budget and to a high standard.   **Data analysis and evidence synthesis**   * Conduct quantitative data and qualitative data analysis for single studies. * Conduct meta-analysis using statistical methods to integrate data and summarize the results of multiple studies across thematic areas, regions and time. * Conduct systematic evidence reviews using rigorous methodology, including steps to minimise bias in the identification of relevant research, the selection of studies for inclusion and the collection, analysis and interpretation of their findings. * Work with the Global Goals Teams and Evidence Uptake Advisors to synthesis evidence from Save the Children programming (e.g. evaluations) * Work with the Global Goals Teams and Research and Evidence Advisors to collate secondary data and conduct descriptive analysis to identify and define emerging issues affecting Child Rights. * Work with the Global Goals Teams and Research and Evidence Advisors to measure the performance and impact of our thematic work in this area.   **Report Writing and Knowledge Translation**   * Produce research, evaluation and evidence synthesis reports, and as required, submit journal articles for external publication. * Work with the Global Goals Teams and Evidence Uptake Advisors to produce learning products such as fact sheets, evidence to action briefs, policy briefs, policy position papers etc   ***STRATEGIC SUPPORT (30% LOE)***  **Partnerships, funding & new business**   * Participate in and develop internal and external research networks and Communities of Practice. * Identify sources of research funding and contribute to the process of securing research grants. * Identify research partners and contribute to the process of establishing new partnerships. * Work with the Global R&E Director and new business development colleagues to write research proposals, presentations and pitches for new research contracts (up to 25% of LOE)   **Thought leadership and capacity building**   * Stay abreast of child-participatory/led, innovative, robust, credible and right-fit research methods and communicate these with team members. * Champion robust use of evidence and a learning culture where evidence is built systemically into the design, approval, implementation and review of programmes and policies. * Work with the Global Goals Teams and Global Goals Research and Evaluation Advisors to monitor Save the Children’s Research, Evidence and Learning Agendas and learning agenda implementation plans for priority topics, and support the generation of evidence that fills priority evidence gaps * Support technical advisors and project teams to use standardised indicators and measures that enable meta-analyses across projects and are valid, reliable, sensitive and culturally appropriate in terms of acceptability and interpretability in different contexts and communities. * Coach, mentor and support R&E Unit colleagues in developing their research and evaluation skills. * Deliver research and evaluation remote or face-to-face training as requested * Work effectively with large and diverse project teams comprised of Save the Children staff and external partners located in different countries and with multidisciplinary areas of expertise. | | |
| **BEHAVIOURS (Values in Practice**)  **Accountability:**   * holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values * holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.   **Ambition:**   * sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same * widely shares their personal vision for Save the Children, engages and motivates others * future orientated, thinks strategically and on a global scale.   **Collaboration:**   * builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters * values diversity, sees it as a source of competitive strength * approachable, good listener, easy to talk to.   **Creativity:**   * develops and encourages new and innovative solutions * willing to take disciplined risks.   **Integrity:**   * honest, encourages openness and transparency; demonstrates highest levels of integrity   The post holder must commit to work in an international agency that respects racial diversity and fights racism in all forms; and to model positive behaviours and respect to all colleagues, partners and communities. | | |
| **QUALIFICATIONS**   * Degree in Economics, Statistics, Social Sciences or relevant field or equivalent experience. | | |
| **EXPERIENCE AND SKILLS**  **Essential**   * At least 5 years of experience in designing and managing evaluation of programs * At least 7 years of experience in data collection, data management, and analysis, including significant experience of systematic reviews and meta-analysis * Demonstrated proficiency in statistical analysis and modelling using STATA or other statistical software. * Familiarity with methods for and issues involved with involving children in research * Demonstrated ability to use MS-Office (in particular Excel). * Demonstrated ability to use NViVO or other qualitative software. * Ability to present complex information in a succinct and compelling manner. * Demonstrated report writing skills. * High level of fluency in English, both verbal and written. * Ability to give professional support and direction to others. * Strong remote-working abilities. * Strong thematic background knowledge in at least one of Save the Children’s breakthrough areas: Survive, Learn and Be Protected; and themes (health and nutrition; child education; child protection; child poverty and climate change; and/or child rights governance).   **Desirable**   * Experience working for an international humanitarian or development agency. * Experience or knowledge of working and living in relevant region/context. * Experience and knowledge of Save the Children’s structure, mandate and child focus. * Fluency in languages other than English, particularly Arabic, Spanish and French. * PhD or Master’s Degree in Economics, Statistics, Social Sciences or relevant field or equivalent experience. | | |
| **KEY COMPETENCIES**  **Technical competencies:**   * *Collaborates with other functions and initiatives to strengthen the quality and use of qualitative and quantitative research and evidence data.* * *Creates opportunities for qualitative and quantitative data in research and evaluation to inform existing learning and research agendas* * *Leads on standardising qualitative and quantitative data approaches across the organisation.*   **Generic Competencies**   * *Be the innovator: Analyses and critically appraises a wide range of evidence and guides others to do the same* * *Be the innovator: Champions the use of evidence to influence policies and practice* * *Deliver results at scale: Leads coalitions to promote systems thinking and strengthening* | | |
| **Additional job responsibilities**  The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience. | | |
| **Equal Opportunities**  The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures. | | |
| **Child Safeguarding:**  We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. | | |
| **Safeguarding our Staff:**  The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy | | |
| **Health and Safety**  The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. | | |
| **JD written by:** Melissa Burgess | | **Date:** 9 January 2023 |
| **JD agreed by: Michael O’Donnell** | | **Date: 9 January 2023** |
| **Updated By:** | | **Date:** |
| **Evaluated:** | | **Date:** |